



5833-53 Avenue  
Red Deer, Alberta T4N 4L4  
(1(888) 598-4999

[www.bibletrainingcentre.com](http://www.bibletrainingcentre.com)

Dear Applicant:

Thank you for your interest in the Canada Word of Faith Bible Training Centre.

We know you will come to love and appreciate this opportunity to be trained with some of the best teachers and students in the Body of Christ!

You will be trained in order to become the cream of the crop in this generation and in this nation

Enclosed are some documents for you to fill out as well as send to your pastor and a personal friend or colleague for further reference. Be sure to have the documents returned to the Canada Word of Faith Bible Training Centre office by **September 3, 2010**.

You will also find course information for this upcoming season. Minor changes may occur to accommodate the teachers and, of course, we do need to be Spirit-led, so we can train you according to the plan of God for this season.

We are looking forward to a glorious year in the Word and in the Spirit. Your heart will rejoice in the tremendous teaching and experience that will come to you. In fact, we guarantee you that you will never be the same again!

Because of our high caliber training, we apply high standards to our teaching staff as well as our potential students. For this reason we ask you to fill out the application form and provide us with references. A student handbook is also included, so that you can prepare for the upcoming season of training and equipping.

We do not have a dorm available, so you will be limited to either renting an apartment or to pay room and board with a Christian fellow believer. Feel free to call the Canada Word of Faith Bible Training Centre office for a list of potential room and board opportunities.

More information can be obtained from our website at [www.bibletrainingcentre.com](http://www.bibletrainingcentre.com)

In sincere Christian love,

John and Ingrid Huizing  
Canada Word of Faith Bible Training Centre President

---

**2 Corinthians 4:13**

***We having the same spirit of faith, according as it is written, I believed, and therefore have I spoken; we also believe, and therefore speak;***

## APPLICATION FORM

- Attach a PHOTO
- Attach a \$100.00 NON-REFUNDABLE application fee
- Please TYPE or PRINT CLEARLY. If the question does not apply, type N/A
- The Persons completing the Pastoral and Personal Recommendation forms must return the forms directly to the Canada Word of Faith Bible Training Centre.
- Mail application with the fee before **SEPTEMBER 3/10** to:

Canada Word of Faith Bible Training Centre  
5833 - 53 Avenue  
Red Deer, AB T4N 4L4

Ph. 403-340-3946 Fax 403-340-1880  
Email info@bibletrainingcentre.com  
Website www.bibletrainingcentre.com

**Full payment arrangements must be made  
before September the 15, 2010**

### OFFICE USE ONLY

Date received \_\_\_\_\_  
Cheque # \_\_\_\_\_  
Amount \$ \_\_\_\_\_  
Recommendations received:  
Personal \_\_\_\_\_  
Pastoral \_\_\_\_\_

ATTACH A  
PASSPORT  
PICTURE

Please PRINT or TYPE full legal name:

Last Name	First Name	Middle	Maiden Name	
Address		City	Prov/State	Postal/Zip Code
Phone # (with country/area code)		Fax	Email	

Male / Female

please circle

Date of Birth

Nationality

### Marital Status

- Married      Spouse's full legal name: \_\_\_\_\_  
 Divorced      Date of Divorce: \_\_\_\_\_  
 Separated  
 Engaged

Is your spouse/fiancee in agreement with your decision to attend the Canada Word of Faith bible Training Centre?     Yes       No       Unsure





Where you raised in a Christian home? [ ] Yes [ ] No

Date you were saved \_\_\_\_\_ Briefly state how you know you are saved \_\_\_\_\_

Have you received the Baptism of the Holy Spirit with the evidence of speaking with other tongues, according to Acts 2:4 and Acts 19:6 ? [ ] Yes [ ] No

Briefly state how you know you were filled with the Holy Spirit \_\_\_\_\_

Briefly state why you want to attend the Canada Word of Faith Bible Training Centre \_\_\_\_\_

Are you planning to take the 6 month internship program while attending the Canada Word of Faith Bible Training Centre? [ ] Yes [ ] No

If so, which program are you planning to attend?

- [ ] Associate Pastor [ ] Praise & Worship [ ] Administration
[ ] Youth Pastor [ ] Children's Ministry [ ] Senior's Ministry
[ ] Missions [ ] Multi-Media [ ] Counseling

Education

Circle the highest level attained

1 2 3 4 5 6 7 8 9 10 11 12 GED Vocational/Technical 1 2 3 4

College/University 1 2 3 4 Master's \_\_\_\_\_ Specialist \_\_\_\_\_ Doctorate \_\_\_\_\_

List Educational Institutions you have attended, beginning with High School:

Name & City Years Attended Major Diploma/Degree

- Have you ever used any form of tobacco products? [ ] Yes [ ] No
Have you ever used alcoholic beverages? [ ] Yes [ ] No
Have you ever used illegal or habit forming drugs? [ ] Yes [ ] No

If you have answered yes to any of the above 3 questions, please give a BRIEF explanation regarding the date of last use, occasion and other details on a separate sheet of paper.

The information you provide will be held strictly confidential and may or may not be a factor for successfully applying at the Canada Word of Faith Bible Training Centre.

The Canada Word of Faith Bible Training Centre is a Ministry Training Centre to equip the five-fold ministry with the Word and Spirit of Faith, to mobilize the Ministry of Helps and to educate believers with Holy Ghost revelation.

In order for a person to assume a leadership role in Christian Ministry, the highest standards of personal conduct are expected.

For these reasons, we have included a *student handbook*, to describe our expectations while you are attending Canada Word of Faith Bible Training Centre and to ensure a safe and productive environment for quality ministry training.

Understanding our position in these matters, please indicate your decision regarding these policies:

- Yes I will abide by the policies of the Canada Word of Faith Bible Training Centre
- No I cannot abide by the policies of the Canada Word of Faith Bible Training Centre

I understand that all information provided becomes the permanent property of Canada Word of Faith Bible Training Centre and will not be returned or copied for the applicants use. Also, all information will be held strictly confidential.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

If any changes occur after you sign this application form, you must inform the office immediately with details in writing.

Be sure to send in the entire application form with the enclosed fee and picture.

Incomplete application forms WILL be returned, causing unnecessary delay and potential denial of enrollment.

**I was referred by:** \_\_\_\_\_

<b>FOR OFFICE USE ONLY</b>	
<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved
_____ Date	_____ Signature



5833-53 Avenue  
Red Deer, Alberta T4N 4L4  
(1(888) 598-4999

www.bibletrainingcentre.com

## PASTORAL RECOMMENDATION

PLEASE READ BEFORE DISTRIBUTING THIS FORM

I understand this confidential statement is submitted directly to Canada Word of Faith Bible Training Centre's Admissions Department with the understanding that its contents will NOT be shared with me.

I hereby wave my right to see the confidential information provided on this form.

Name of Applicant \_\_\_\_\_ Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

*Dear Pastor:*

*Please, complete this form carefully and in privacy.*

*Since we request a candid evaluation, we will hold your comments in strict confidence.*

*We ask you to send this form directly to Canada Word of Faith Bible Training Centre Admission's office in the provided self-addressed envelope or you can use the address above.*

- I have known the applicant for \_\_\_\_\_ years and \_\_\_\_\_ months.

- My relationship with the applicant has been:  Intense  Close  Casual  Distant  Other

- The nature of my relationship with the applicant has been as:  Pastor  Employer  Friend  Co-worker

### **Character Evaluation**

How industrious is the applicant as a student or worker?

Conscientious  Above average  Average  Below average  Lazy

Comments: \_\_\_\_\_

List the attributes which best describe the applicant's attitude toward the church and its activities:

1 \_\_\_\_\_ 2 \_\_\_\_\_ 3 \_\_\_\_\_ 4 \_\_\_\_\_

From your personal knowledge of the applicant, would you:

- Highly recommend the applicant for ministerial training, including training for supportive ministries?
- Recommend the applicant as a qualified candidate for ministerial training, including training for supportive ministry?
- Recommend the applicant as a qualified candidate to receive further instruction in the Word and Spirit of Faith?
- Hesitate to recommend the applicant for enrollment in Canada Word of Faith Bible Training Centre?
- Be unable to recommend the applicant for enrollment in Canada Word of Faith Bible Training Centre?

Please, explain \_\_\_\_\_

**Emotional Evaluation:**  Very Stable  Stable  Unstable  Very Unstable

Does the applicant respond well to authority:  Yes  No

The applicant's spiritual influence on others is:  Positive  Neutral  Negative

Have you ever known the applicant to engage in questionable conduct?  Yes  No

Please, explain: \_\_\_\_\_  
\_\_\_\_\_

Have you noticed a physical weakness or emotional problems that would hinder the applicant in an academic environment?  Yes  No

If Yes, please explain: \_\_\_\_\_  
\_\_\_\_\_

To your knowledge, does the applicant use:  
 Tobacco products  Alcoholic beverages  Illegal drugs

Comments: \_\_\_\_\_  
\_\_\_\_\_

What do you consider the applicants's strong points: \_\_\_\_\_  
\_\_\_\_\_

What do you consider the applicant's weak points: \_\_\_\_\_  
\_\_\_\_\_

Please, share any information that may help our evaluation of the applicant: \_\_\_\_\_  
\_\_\_\_\_

Will you or your organization be financially supporting the applicant to come to Canada Word of Faith Bible Training Centre?  Yes  No

Name	Signature	Date	Position
Address	City		Prov/State
Postal Code	Phone #		

Licensed  Ordained \_\_\_\_\_ Age:  18-29  30-45  46+  
Organization

**Application due date is September 3, 2010**



## PERSONAL RECOMMENDATION

PLEASE READ BEFORE DISTRIBUTING THIS FORM

I understand this confidential statement is submitted directly to Canada Word of Faith Bible Training Centre's Admissions Department with the understanding that its contents will NOT be shared with me.

I hereby wave my right to see the confidential information provided on this form.

Name of Applicant	Applicant's Signature	Date
-------------------	-----------------------	------

*To the person who is filling out this document:*

*Please, complete this form carefully and in privacy.*

*Since we request a candid evaluation, we will hold your comments in strict confidence.*

*We ask you to send this form directly to Canada Word of Faith Bible Training Centre Admission's office in the provided self-addressed envelope or you can use the address above.*

- I have known the applicant for \_\_\_\_\_years and \_\_\_\_\_months.

- My relationship with the applicant has been:    Intense    Close    Casual    Distant    Other

- The nature of my relationship with the applicant has been as:    Employer    Friend    Co-worker

### Character Evaluation

How industrious is the applicant as a student or worker?

Conscientious    Above average    Average    Below average    Lazy

Comments: \_\_\_\_\_  
\_\_\_\_\_

List the attributes which best describe the applicant's attitude toward the church and its activities:

1 \_\_\_\_\_   2 \_\_\_\_\_   3 \_\_\_\_\_   4 \_\_\_\_\_

From your personal knowledge of the applicant, would you:

- Highly recommend the applicant for ministerial training, including training for supportive ministries?
- Recommend the applicant as a qualified candidate for ministerial training, including training for supportive ministry?
- Recommend the applicant as a qualified candidate to receive further instruction in the Word and Spirit of Faith?
- Hesitate to recommend the applicant for enrollment in Canada Word of Faith Bible Training Centre?
- Be unable to recommend the applicant for enrollment in Canada Word of Faith Bible Training Centre?

Please, explain \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Emotional Evaluation:**    Very Stable    Stable    Unstable    Very Unstable

Does the applicant respond well to authority:    Yes    No

The applicant's spiritual influence on others is:    Positive    Neutral    Negative

Have you ever known the applicant to engage in questionable conduct?  Yes  No

Please, explain: \_\_\_\_\_  
\_\_\_\_\_

Have you noticed a physical weakness or emotional problems that would hinder the applicant in an academic environment?  Yes  No

If Yes, please explain: \_\_\_\_\_  
\_\_\_\_\_

To your knowledge, does the applicant use:  
 Tobacco products  Alcoholic beverages  Illegal drugs

Comments: \_\_\_\_\_  
\_\_\_\_\_

What do you consider the applicants's strong points: \_\_\_\_\_  
\_\_\_\_\_

What do you consider the applicant's weak points: \_\_\_\_\_  
\_\_\_\_\_

Please, share any information that may help our evaluation of the applicant: \_\_\_\_\_  
\_\_\_\_\_

Will you or your organization be financially supporting the applicant to come to Canada Word of Faith Bible Training Centre?  Yes  No

Name	Signature	Date	Position
Address	City		Prov/State
Postal Code	Phone #		

Licensed  Ordained \_\_\_\_\_ Age:  18-29  30-45  46+  
Organization

**Application due date is September 3, 2010**

# *Student Handbook*



**TRAINING BELIEVERS FOR SERVICE, LEADERSHIP AND SUPERNATURAL MINISTRY**

2010 - 2011

Rules, guidelines and suggestions for  
a successful year of Ministry Training

---

**Equipping Believers for Leadership and Ministry with the Word and Spirit of Faith**

*"We having the same spirit of faith, according as it is written, I believed, and therefore have I spoken:  
we also believe, and therefore speak". 2 Cor 4:13*

**VISION**

The vision of Canada Word of Faith Bible Training Centre (CWOFBTC) is to equip the student for the work of the ministry, which directly or indirectly translates into the edifying of the Body of Christ.

**GOALS**

- To raise up the five-fold Ministry
- To raise up the Ministry of Helps in existing local churches
- To create opportunity for students to find and express their God-given grace

**WHAT TO EXPECT*****MONDAY TO THURSDAY***

Qualified teachers at the Word of Faith, who are actively involved in full-time field ministry will be ministering the Word of Faith and the manifestations of the Spirit during classroom sessions.

***TUESDAYS***

A time of prayer will be held each Tuesday from 12 -1 PM in the main sanctuary of the Family of Faith Church. You are required to attend unless your work schedule interferes.

***FRIDAYS***

- All exams will be given on Fridays. Exams consist of Multiple Choice and True or False questions.
- You will be exposed to the practical side of the ministry in dealing with matters of family, administration, finances, relationships, etc. in order to be well rounded in all areas of life.
- You will be expected to preach, teach or share on a topic that you are familiar with.
- You will be asked to be involved in regular church work at CWOFBTC or Family of Faith Church, unless you are already involved in an internship or other local church ministry.
- You are expected to help in the daily operation of CWOFBTC.
- Job descriptions are available from the administrator for other ministry opportunities.

**STAFF AND FACULTY**

*President:* John & Ingrid Huizing

*Director:* Donna Kasur

*Instructors:* Rev. John F. Huizing  
Rev. Jeff Loewen  
Rev. Mel Piper  
and others by the direction of the Holy Spirit

Rev. Steve Green  
Rev. Lloyd Hoetmer  
Rev. Lori Hubschmid

Rev. Donna Kasur  
Rev. Doug Klan  
Sheila Glover

---



---

**Equipping Believers for Leadership and Ministry with the Word and Spirit of Faith**

*“We having the same spirit of faith, according as it is written, I believed, and therefore have I spoken: we also believe, and therefore speak”. 2 Cor 4:13*

## **HOW TO TREAT INSTRUCTORS**

- You are expected to treat faculty and instructors with respect and according to their gifting, such as pastor. When in doubt, you need to call them reverend.
- Do not approach instructors during breaks, unless they encourage it. They may need a break or some time to get ready for their next session.
- Questions must be written down and can be handed to the administrator, who will request for the question to be dealt with at an appropriate time.
- Do not contact the instructor for special counseling, lunch meetings or such like, unless the instructor initiates such a time.

## **A MESSAGE FROM THE FOUNDERS**

Dear Student of the Word:

As you are attending this Ministry Training Centre, Ingrid and I wish to set ourselves in agreement with the Word of God and you, that you will receive a spirit of wisdom and revelation so that you will gain accurate and practical knowledge from the Spirit of God.

This will cause you to be able to set Godly goals, have a vision and obtain revelation of the Redemption we have in Christ.

We sincerely believe that you will not be the same after you graduate and that you will have a new milestone and a platform to operate from.

We are looking forward to building a strong team with you in the future.

*Pastor John & Ingrid Huizing*

Canada Word of Faith Bible Training Centre, President

## **A MESSAGE FROM THE DIRECTOR**

Welcome to CWOFBTC. This will be an exciting year for you - a year of change and growth. May you come each day expecting to receive from God through each teacher.

We are to study to show ourselves approved unto God... rightly dividing the Word of Truth, but I pray that you do not just obtain head knowledge.

I encourage you to allow the Word to work in your life, transforming you into a vessel ready for the Masters use.

God bless

*Donna Kasur*

Canada Word of Faith Bible Training Centre Director

---

---

**Equipping Believers for Leadership and Ministry with the Word and Spirit of Faith**

*“We having the same spirit of faith, according as it is written, I believed, and therefore have I spoken: we also believe, and therefore speak”. 2 Cor 4:13*

## **ACADEMIC REQUIREMENTS**

- In order to graduate students must maintain a 60% average or above on examinations. Students must read all required books or the assigned segments thereof.
- During exams students are encouraged to use their Bibles for answers and references.

## **CERTIFICATION OF COMPLETION**

- After satisfactorily completing all classes and maintaining a cumulative average of 60% or above, students in the diploma program will receive a Certificate of Completion and be eligible for the graduation ceremony.
- Graduates can apply for licensing, and ordination through *Canada Word of Faith Ministries* (CWOFM).

## **WITHDRAWAL**

If a student decides to withdraw from CWOFBTC, a written statement must be submitted to the Administrator stating the reasons. At a meeting with the Administrator the amount of tuition refunded will be discussed.

## **TUITION**

- Tuition for CWOFBTC is \$2000.<sup>00</sup> before September 15<sup>th</sup> and \$2150.<sup>00</sup> between September the 15<sup>th</sup> and 27<sup>th</sup> (second year) and October 4<sup>th</sup> (first year)
- Full tuition payment is due before classes begin, unless special arrangements have been made with the Administrator.
- Students will *NOT* be allowed to attend classes when payment is withheld or is outstanding.
- Full payment is required in order to graduate and be eligible for future licensing, ordination and have access to Canada Word of Faith Alumni Association.
- Payments can be made in cash, cheque or money order.
- Make cheques payable to *Canada Word of Faith Bible Training Centre*.
- All payments must be handed or sent to Donna Kasur

## **TUITION OPTIONS**

- #1 \$2000<sup>00</sup> with your application.
- #2 \$100<sup>00</sup> with your application and \$1900<sup>00</sup> at registration on Orientation Day.
- #3 \$100<sup>00</sup> with your application and \$900<sup>00</sup> at registration on Orientation Day. Then \$500<sup>00</sup> due on November 1/10 and December 1/10

## **GRADING SYSTEM**

Grading is by percentages. The student's grade for the school year will be the average of all examinations.

### *Grade Numeric Score*

A	(excellent)	90-100%
B	(good)	80-89%
C	(satisfactory)	70-79%
D	(low pass)	60-69%
F	(failure)	0-59%

---

## **Equipping Believers for Leadership and Ministry with the Word and Spirit of Faith**

*“We having the same spirit of faith, according as it is written, I believed, and therefore have I spoken: we also believe, and therefore speak”. 2 Cor 4:13*

## **EXAMINATIONS**

The examinations for each course will be objective and have 25 True/False or Multiple Choice questions. Examinations will be given on the Friday of each week. The grading system for exams is as follows:

25 Questions	A	23-25 correct
	B	20-22 correct
	C	18-19 correct
	D	15-17 correct
	F	0-14 correct

- All disagreements regarding tests will be handled by the Administrator.
- DO NOT contact the instructors to discuss the outcome of your exam.

## **ORAL OPPORTUNITIES**

Students are required to give an oral presentation during one of the Friday sessions to become skilled in verbalizing their vision. This is not part of your mark, but is to help students develop this important part of ministry.

## **GRADUATION**

- A special graduation ceremony will be held on the last day of the graduation week (March 18/10). This ceremony will be specifically geared towards students and their accomplishments during the school season. We encourage you to invite friends and family for this important milestone in your life.
- A valedictorian will be chosen for the graduation service.
- Upon graduation you may qualify for licensing/ordination through CWOFM.

## **CLASS SCHEDULE**

Monday - Thursday

## **CLASS ATTENDANCE POLICY**

- Attendance is required in all classes. We believe that the Lord has sent you to CWOFBTC and we do not expect students to be absent or late.
- There are no excused absences unless granted by the Administrator.
- Students are to call the Administrator regarding any absence.

## **TARDINESS**

8:50-9:00am	Prayer & Praise	10:50-11:00am	Break
9:00-9:50am	Session 1	11:00-11:50am	Session 3
9:50-10:00am	Break	11:50-12 noon	Announcements
10:00-10:50am	Session 2		

Classes start promptly on schedule, at which time the doors will be closed. No one can enter if the classroom doors are closed until the next session begins. Students coming late will be counted absent for that session. Student's may *not* leave the classroom after the doors are closed except in case of emergency.

Incurring more absences than those allowed, will result in a *failure* for that topic.

---

## **Equipping Believers for Leadership and Ministry with the Word and Spirit of Faith**

*"We having the same spirit of faith, according as it is written, I believed, and therefore have I spoken: we also believe, and therefore speak". 2 Cor 4:13*

**CAMERAS, FOOD AND DRINKS**

No cameras or recording devices and any food or drink (except bottled water) will be allowed in the classroom. Coffee is available during the breaks only and in the break area. No consumption of beverages (except bottled water) or food is permitted during class sessions.

**MAKE-UP EXAMS**

Make-up Exams can only be scheduled with and approved by the Administrator.

**STUDENT POLICIES*****CONDUCT CODE***

It is our desire to create an atmosphere in which every student can develop to their full potential. The goal for our school and its students is excellence. To achieve this goal there are certain policies that must be in place.

- We expect each student to live a lifestyle that glorifies Jesus Christ.

- Student's are required to live up to the standard put forth by the New Testament regarding conduct and relationships.

Causing strife, unethical behavior in business and church, the use of alcohol and illegal drugs are not permitted while attending CWOFBTC. We expect students to refrain from compromising situations and to abide by the laws of the government of Canada and the city of Red Deer.

***DISCIPLINE***

The Administrator will handle any discipline problems that may arise. Any Student acting in a manner to discredit the Kingdom of God and/or CWOFBTC will be subject to dismissal.

Students are expected to abide by their statements filled out on their application forms.

***DRESS CODE***

In order to keep our environment tidy, neat and ready for ministry a dress code is in force at all times. This will ensure and invite a spirit of cooperation, respect and professionalism.

*The following dress code applies at all times when attending classes:*

Everyone	No jeans, shorts, T-shirts, jogging outfits, runners or snow boots allowed.
Men	Dress shirt and tie or turtlenecks and dress shoes.
Woman	Dresses, skirts or dressy pants with dressy tops and dress shoes.

Students who are in violation will be asked to leave class and will be counted absent for that day.

***STUDENT ID BADGES***

Students must wear their ID badges for security purposes. Also, incoming instructors like getting to know you by name.

***DVD AND CD ORDERING***

- Audio and Video materials will be sold as a set of 12 CD's or 4 DVD's for the entire week at a special student discounted price of \$30<sup>00</sup> for CD's and \$60<sup>00</sup> for DVD's.
- To place an order, fill out the Order Form and include your payment.
- Payment is by cash or cheque. Make cheques out to CWOFBTC.
- Our DVD and CD pricing is for *STUDENTS ONLY* - please *DO NOT* order for friends and family.

---



---

## **Equipping Believers for Leadership and Ministry with the Word and Spirit of Faith**

*“We having the same spirit of faith, according as it is written, I believed, and therefore have I spoken: we also believe, and therefore speak”. 2 Cor 4:13*